

# MINUTES OF REGULAR MEETING OF UPTOWN DEVELOPMENT AUTHORITY

May 27, 2020

The Board of Directors (the "Board") of the Uptown Development Authority (the "Authority") met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 27th day of May, 2020, and the roll was called of the members of the Board being present by telephone:

Steve Lerner	Chairman
Louis Sklar	Vice Chairman
Kendall A. Miller	Secretary/Treasurer
Robert Clay	Director
Dot Cunningham	Director
Ethel Johnson	Director
Judson Robinson, III	Director
Lisa Simon	Director
MariCarmen Tamez	Director

and all of the above were present, thus constituting a quorum.

Also attending the teleconference were John Breeding, Stephen Wood, Shannon Daniels, Bob Ethington, Andrew Jerige, Betsy Kirkgard, Mike Williams, Carolyn McCain, Kaleé Garvin, and Amelia Escalante, staff members of Harris County Improvement District No. 1; Rafael Ortega of Aurora Technical Services, LLC; Margaret Dunlap of METRO; Monica Aizpurúa of Binkley & Barfield; Loren Morales of RBC Capital; and Carnell Emanuel of Allen Boone Humphries Robinson LLP.

## CALL TO ORDER

Chairman Lerner called the meeting to order at 4:15 p.m.

Chairman Lerner reviewed certain recommended protocols for conducting the District's meeting via teleconference.

## APPROVE MINUTES

The Board considered approving the Minutes of the March 25, 2020, regular meeting, a copy of which is attached.

Director Simon made a motion to approve the minutes of the meeting. Director Cunningham seconded the motion, which passed unanimously.

### APPROVE INVOICES

Ms. Daniels presented to the Board a list of current invoices for work done in the last reporting cycle, a copy of which is attached. She stated that invoices being presented for approval represent the two-month period of March and April. She stated that invoices for reimbursement to the District for administrative and other projects totaled \$199,032.43, invoices for the Post Oak Boulevard Project totaled \$204,142.74 and the Authority's consultants' and attorneys' fees totaled \$585,171.83, together coming to \$988,347.00. She continued that the Authority's contract payments for the period were \$1,958,113.09. She requested approval for a total of \$2,946,460.09 to pay current invoices.

After discussion, Director Robinson moved that the Board approve payment of the invoices presented. Director Simon seconded the motion, which passed unanimously.

Ms. Daniels reviewed and discussed the cumulative total of MWDBE / SBE expenditures from the inception of the Authority to date, and for the current fiscal year beginning July 1, 2019, to date. She also said that the percentage of MWDBE / SBE expenditures to the total of professional expenditures for the current fiscal year is 53%, exceeding the Authority's 24% goal, and that the percentage of MWDBE / SBE expenditures to total of construction expenditures for the same period is 15%, which is below the Authority's goal of 17%. The Board then reviewed and discussed trend graphs of MWDBE / SBE Professional Services and Construction Services and a chart of the expenditures broken down by type of minority group for Fiscal Year 2019-20 to date.

### REVIEW AND CONSIDER APPROVAL OF FISCAL YEAR 2021 BUDGET

Mr. Breeding reviewed the proposed fiscal year 2021 budget, which includes the Authority's capital improvement program budget. Discussion ensued.

After discussion, Director Sklar made a motion that the Board approve the Authority's proposed fiscal year 2021 budget and authorize submission of the same to the City of Houston. Director Cunningham seconded the motion, which passed unanimously.

APPROVAL OF CHANGE ORDERS FOR MEMORIAL PARK LAND BRIDGE  
CENTRAL CONNECTOR PROJECT

Mr. Breeding updated the Board on the Memorial Park project. He reviewed and recommended approval of Change Order Nos. 1 and 2 submitted by Tellepsen Builders, Inc. in the respective amounts of \$359,377.00 and \$43,312.00 (the "Tellepsen Change Orders").

After discussion, Director Simon made a motion to approve the Tellepsen Change Orders. Director Tamez seconded the motion, which passed unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully submitted,



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Kendall A. Miller  
Secretary, Board of Directors