

# MINUTES OF REGULAR MEETING OF UPTOWN DEVELOPMENT AUTHORITY

March 24, 2010

The Board of Directors of the Uptown Development Authority (the "Authority") met in regular session, open to the public, on March 24, 2010, at 3:30 p.m. at 1980 Post Oak Blvd., Suite 1580, Houston, Texas 77056. The roll was called of the members of the Board, to wit:

Dot Cunningham	Director
Kendall A. Miller	Secretary/Treasurer
Martin Debrovner	Chairman
Judson Robinson, III	Director
Janice Hale-Harris	Director
Lisa Simon	Director
Marvin Kaplan	Director
Louis Sklar	Vice Chairman
Urban F. O'Brien, III	Director

and all of the above were present except Directors Robinson, Hale-Harris, Sklar and O'Brien, thus constituting a quorum.

Also present were John Breeding, Stephen Wood, Robert Taube, Betsy Kirkgard, Delia Mizwa, Shannon Daniels and Katie Butler, staff members of Harris County Improvement District No. 1 (the "District"); Ralph De Leon, of the City of Houston (the "City"); and Trey Lary and Yvonne Onak of Allen Boone Humphries Robinson LLP.

## CALL TO ORDER

Chairman Debrovner called the meeting to order at 3:35 p.m.

## APPROVE MINUTES OF THE JANUARY 27, 2010 MEETING

The Board considered approving the minutes of the January 27, 2010 meeting of the Board. Director Simon moved that the minutes be approved. Director Kaplan seconded the motion, which passed unanimously. A copy of the minutes of the January 27, 2010 meeting is attached.

## RECEIVE COMMENTS OR QUESTIONS FROM THE PUBLIC

There were no comments or questions from the public.

## APPROVE INVOICES

Mr. Breeding presented to the Board a list of current invoices in the amount of \$4,064,319.25, \$972,663.09 of which are current invoices and the remainder of which are additional contract payments to (1) Harris County Public Infrastructure Department for the preservation of the Post Oak Boulevard right-of-way, (2) Kenmor Electric for the shipment and installation of pedestrian lights, and (3) Shooter & Lindsey for permitting and clearing at the Huntley site. After discussion, Director Simon moved that the Board approve payment of the invoices. Director Cunningham seconded the motion, which passed unanimously. A copy of the list of invoices is attached.

Mr. Breeding then reviewed and discussed the cumulative total of MWDBE expenditures through March 17, 2010, and trend graphs of MWBDE Professional and Construction Services from July, 2009 through February, 2010.

## CONDUCT ANNUAL REVIEW OF INVESTMENT POLICY

Ms. Daniels led the board through an annual review of the Authority's investment policy. After review and discussion, Director Simon moved that the current policy remain in effect. Director Kaplan seconded the motion which carried unanimously.

## REVIEW BIDS AND CONSIDER AWARD OF CONTRACT FOR PHASE I OF POST OAK BOULEVARD TRAFFIC MANAGEMENT PROGRAM

Mr. Breeding and Mr. Taube discussed the bids received for the contract to install a new traffic signal on Post Oak Boulevard and for changes to the median on Post Oak Boulevard between San Felipe and Ambassador Way. Mr. Taube said that the bids were opened on March 22, and that Traffic Systems Construction submitted the low bid. After discussion, Director Simon moved to accept Staff's recommendation to approve the award of the construction contract in an amount not to exceed \$385,310.90 to Traffic Systems Construction for Phase I of the Post Oak Boulevard Traffic Management Program. Director Miller seconded the motion, which passed unanimously.

REVIEW BIDS AND CONSIDER AWARD OF CONTRACT FOR SOUTH WYNDEN UTILITY CONSTRUCTION

Mr. Breeding and Mr. Taube discussed the construction contract for utility work relating to the installation of a storm sewer, manholes and related water line adjustment on South Wynden Drive. Award of the contract to Texas Sterling Construction was recommended by Staff. After discussion, Director Kaplan moved to accept Staff's recommendation to award the contract for South Wynden utility construction to Texas Sterling Construction. Director Miller seconded the motion, which passed unanimously.

BRIEFING ON TRANSPORTATION ISSUES

Mr. Breeding discussed with the Board the Authority's position on METRO light rail along Post Oak Boulevard in Uptown Houston. The Board took no action on this matter.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully submitted,

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Kendall A. Miller  
Secretary, Board of Directors

Attachments:

Minutes\_of the January 27, 2010 Board Meeting  
List\_of Invoices