

MINUTES OF REGULAR MEETING OF UPTOWN DEVELOPMENT AUTHORITY

March 23, 2016

The Board of Directors of the Uptown Development Authority (the "Authority") met in regular session, open to the public, on March 23, 2016, at 3:30 p.m. at 1980 Post Oak Blvd., Suite 1700, Houston, Texas 77056. The roll was called of the members of the Board, to wit:

Dot Cunningham	Director
Kendall A. Miller	Secretary/Treasurer
Martin Debrovner	Chairman
Judson Robinson, III	Director
John S. Beeson	Director
Lisa Simon	Director
Marvin Kaplan	Director
Louis Sklar	Vice Chairman
MariCarmen Tamez	Director

and all of the above were present, thus constituting a quorum.

Also present were John Breeding, Stephen Wood, Robert Taube, Betsy Kirkgard, Shannon Daniels, Tracie Nugent, Delia Mizwa, Lauren Anderson, Rod Smith, Bob Ethington and Sarah Newbury, staff members of Harris County Improvement District No. 1 (the "District"); Rachel Beeton, contract employee of the District; Matthew Deal and Thomas Hemingway of Deal, Sikes & Associates; Rafael Ortega of Aurora Technical Services; Rachel Nowicki of Gunda Corporation; Margaret Dunlap, Public Affairs Representative of the Metropolitan Transit Authority ("METRO"); Jerry Sowell of Sowell Construction Management & Inspection, LLC (SCMI); Stuart Williams of Transwestern/Four Oaks Place; Steve Moore of Envision Consultants, Ltd - PMOC; George Keeler of Hill International - PMOC; and Yvonne Onak of Allen Boone Humphries Robinson LLP.

CALL TO ORDER

Chairman Debrovner called the meeting to order at 3:30 p.m.

APPROVE MINUTES

The Board considered approving the minutes of the February 24, 2016 regular meeting of the Board. Director Robinson moved that the minutes of the meeting

be approved. Director Sklar seconded the motion, which passed unanimously. A copy of the minutes of the February 24, 2016 regular meeting is attached.

Mr. Breeding introduced Mr. Moore and Mr. Keeler from the Federal Transportation Administration's Project Management Program.

RECEIVE COMMENTS OR QUESTIONS FROM THE PUBLIC

There were no comments from the public.

APPROVE INVOICES

Mr. Breeding presented to the Board a list of current invoices from January, 2016 through February, 2016. He said that the amount of \$421,801.23 in this period is to reimburse the District for expenditures on the Post Oak Boulevard project. He requested approval of payment of invoices in the total amount of \$2,493,164.32. After discussion, Director Sklar moved that the Board approve payment of the invoices and was seconded by Director Robinson. The motion passed unanimously. A copy of the list of invoices is attached.

Mr. Breeding reviewed and discussed the cumulative total of MWDBE/SBE expenditures through February, 2016, and the expenditures for the current fiscal year to date. He said that the percentage of MWDBE/SBE to total of professional expenditures is 33%, over the 24% goal, and that the percentage of MWDBE/SBE to total of construction expenditures is 26%, over the 17% goal. The Board then reviewed trend graphs of MWDBE/SBE Professional Services and Construction Services beginning with July, 2015.

EXECUTIVE SESSION

Chairman Debrovner announced that the Board was convening in executive session at 3:35 p.m. The executive session was held pursuant to the provisions of the Texas Government Code §551.072 to discuss acquisition of real property. The Board reconvened in open meeting at 4:06 p.m.

CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING RIGHT-OF-WAY ACQUISITIONS

Mr. Breeding presented a Resolution Authorizing Right-Of-Way Acquisitions relating to right-of-way Parcel Nos. AY15-020, AY15-013, AY15-030 and AY15-032, the acquisition of which was previously approved by the Board. He recommended that the Authority expend up to \$6,800,000.00 for the purchase of

UPDATE ON MEMORIAL PARK AND GREEN SPACES, AND POST OAK BOULEVARD

Ms. Newbury said that the water line in Memorial Park is nearing completion. She said that the construction documents for the Eastern Glades are 95% complete. She said that the work on Grady Park is substantially complete and that work on Tanglewood Park is undergoing the second round permit review submittal. Ms. Newbury also said that bids for the work in the Park on San Felipe will be advertised for award of the contract in May.

No action was taken on the update.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully submitted,



Kendall A. Miller
Secretary, Board of Directors

Attachments:

Minutes of the February 24, 2016, Meeting
List of Invoices
Resolution Authorizing Right-of-Way Acquisitions