

MINUTES OF REGULAR MEETING OF UPTOWN DEVELOPMENT AUTHORITY

June 26, 2013

The Board of Directors of the Uptown Development Authority (the "Authority") met in regular session, open to the public, on June 26, 2013, at 3:30 p.m. at 1980 Post Oak Boulevard, Suite 1580, Houston, Texas 77056. The roll was called of the members of the Board, to wit:

Dot Cunningham	Director
Kendall A. Miller	Secretary/Treasurer
Martin Debrovner	Chairman
Judson Robinson, III	Director
Janice Hale-Harris	Director
Lisa Simon	Director
Marvin Kaplan	Director
Louis Sklar	Vice Chairman
Urban F. O'Brien, III	Director

and all of the above were present except Directors Debrovner, Robinson, Sklar and O'Brien, thus constituting a quorum.

Also present were John Breeding, Stephen Wood, Robert Taube, Betsy Kirkgard, Delia Mizwa and Shannon Daniels, staff members of Harris County Improvement District No. 1 (the "District"); Lauren Anderson, contract worker for the District; Rod Smith, consultant to the District; Ralph De Leon of the City of Houston (the "City"); Margarita J. Dunlap, Community Outreach Representative, Service Design and Development, for the Metropolitan Transit Authority; Butch Babineaux, P.E., of CDM Smith; Timothy J. Lyng, P.E., of Brinkley & Barfield Consulting Engineers; Letha Allen, attorney; and Trey Lary and Yvonne Onak, of Allen Boone Humphries Robinson LLP.

CALL TO ORDER

Director Miller called the meeting to order at 3:49 p.m.

APPROVE MINUTES OF THE MAY 22, 2013 MEETING

The Board considered approving the minutes of the May 22, 2013 meeting of the Board. Director Harris moved that the minutes be approved. Director Cunningham seconded the motion, which passed unanimously. A copy of the minutes of the May 22, 2013 meeting is attached.

RECEIVE COMMENTS OR QUESTIONS FROM THE PUBLIC

There were no comments or questions from the public.

APPROVE THE QUARTERLY INVESTMENT REPORT

Ms. Daniels reviewed the quarterly investment report for the quarter ending March 31, 2013, with reference to the Capital Projects Fund, Infrastructure Fund, Affordable Housing Fund and Pledged Securities. After discussion, Director Kaplan moved that the Board approve the quarterly investment report. Director Simon seconded the motion, which passed unanimously.

APPROVE INVOICES

Mr. Breeding presented to the Board a list of current invoices from March, 2013 through May, 2013, in the amount of \$1,653,905.08. After discussion, Director Cunningham moved that the Board approve payment of the invoices. Director Kaplan seconded the motion, which passed unanimously. A copy of the list of invoices is attached.

The Board reviewed and discussed the cumulative total of MWDBE expenditures through May, 2013 and the expenditures for the current fiscal year to date. The Board then reviewed trend graphs of MWBDE Professional and Construction Services from July, 2012 through May, 2013.

CONSIDER AUTHORIZING THE FISCAL YEAR 2013 AUDIT

Mr. Breeding said that the estimated fee for the proposed Fiscal Year 2013 audit services by Whitley Penn, LLC will be \$13,450.00. He stated that the current year is the second of a three-year commitment by whitleypenn to perform the audit. After discussion, Director Harris moved that the Board authorize letter agreement with whitleypenn for the Fiscal Year 2013 audit. Director Kaplan seconded the motion, which passed unanimously.

CONSIDER AWARD OF CONTRACT FOR MEMORIAL PARK MASTER PLAN

Mr. Breeding said that the Memorial Park Committee of the Uptown Houston Reinvestment Zone has participated with the Memorial Park Conservancy in meetings to select a consultant firm to complete the master plan for Memorial Park. He said that the choice has been narrowed to two firms, Hargreaves Associates and Nelson Byrd Woltz, Landscape Architects, both of which have outstanding international reputations. He said that the Fiscal Year 2013-2014 budget already includes funding for the plan. Mr. Breeding said that, within the next few weeks, the

consultant firm will be chosen, and he recommended that the Board authorize the Authority Administrator to enter into a contract to restore Memorial Park with the chosen consultant. After discussion, Director Cunningham moved that the Board authorize the Administrator to enter into a contract, the value of which is not to exceed \$1,000,000, with the consultant firm chosen by the Memorial Park Committee and the Memorial Park Conservancy for the restoration of Memorial Park. Director Kaplan seconded the motion, which passed unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully submitted,

Kendall A. Miller
Secretary, Board of Directors

Attachments:

Minutes of the May 22, 2013 Meeting
List of Invoices